



**DEPARTMENT OF PROCUREMENT SERVICES**  
**Pre-Bid Meeting (Mandatory)**

**PROJECT: IFB01112024MT - KEYSTONE ES FOUNDATION REPAIRS**  
**LOCATION: KEYSTONE ES - 4301 OLD ALLEN ROAD | Memphis, TN 38128**

Date: January 2, 2024

NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY

	Name (Print)	Submitter's Time	Name of Company (Print)	E-mail Address	Phone Number ( )	Local or Minority
1.	Mary Taylor	11:40 AM	Memphis Shelby County Schools	Taylorm15@scsk12.org	901-416-5646	<input checked="" type="checkbox"/>
2.	Marion McClendon	11:30 AM	Memphis Shelby County Schools	mccleandoml@scsk12.org	901-416-0148	
3.	Norman Johnson	11:56 AM	Memphis Shelby County Schools	johnsonn9@scsk12.org	901-416-0053	
4.	MARGAIA RUCKIN	11:50 AM	SWR	mrschrs@swrmemphis.org	901-239-3182	<input checked="" type="checkbox"/>
5.	Jacob Bolton	11:50	Ram Jack	jbolton@ramjackth.com	731-697-0778	
6.	Eleus Franklin	11:50	Foster Construction Co.	eleus@fosterconstruction.com	901-523-3199	<input checked="" type="checkbox"/>
7.	Norman Johnson	11				
8.	HARDEN WAINEN	11	WAINEN GENERAL	HARDENWAINEN@GMAIL.COM	901-386-0060	
9.	Chris Becknell	11:00	Barns & Bowers, LLC	becknell@barnsbowers.com	901-794-3481	
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By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.  
 \*Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.